

Jan 2026

## FOR OFFICE USE ONLY

Received Date:

Booking Confirmation Date:

## Return Method

Overseas Courier

UK Courier (£18 Paid)

Personal Collection

Non Return



All fields are mandatory

Please Complete in BLOCK CAPITALS

## 1. PERSONAL DETAILS

Membership Number

(If applicable)

Date of Birth

dd | mm | yy

Title

First Name(s)

Surname

## 2. CONTACT INFORMATION

Address

City

County

Country

Postcode

Contact Number

Email

## 3. ASSESSMENT DATE [Click here for available assessment dates.](#)

Preferred Assessment Date

dd | mm | yy

Genre

Do you plan to attend the assessment in person?

Yes

No

\*Photobooks Genre is held without an audience



Please note you must send your final submission to us at least 21 days prior to the Assessment Date

## 4. SUBMISSION FORMAT Please indicate which format you intend to submit (One only)

\*Please skip this section if Photobooks Genre is selected

PRINT

DIGITAL

BOOK

## 5. TERMS & CONDITIONS you must sign the following in order for your booking to be processed.

✓ I have read and agree with the the RPS Privacy Policy ([www.rps.org/privacy-policy](http://www.rps.org/privacy-policy))

✓ I have read and agree to abide by the Distinctions Terms & Conditions ([www.rps.org/distinctions-terms-conditions](http://www.rps.org/distinctions-terms-conditions))

Applicant Signature

Date

On receipt of this Booking Form, a confirmation email will be sent to the email address stated above. You will find the *Submission Details Form* attached to the confirmation email, which must be completed and returned with your submission.

6. APPLICATION FEE  
Associate Submission Fee  
£135.00

[All prices valid until 31/12/2026]

Concessions

£60.00

Full Time Student | 25 & Under | Disabled  
(Please include proof of status with this form)

7. RETURN POSTAGE

[All prices valid until 31/12/2026]

UK

£18 Mainland UK Courier\* (up to 10kg)

Non-Return

Personal Collection

OVERSEAS

Courier\*\*

Non-Return

\*Maximum claim for loss of portfolio is £50

\*\*Payment will be debited from your credit card for the return of your Portfolio up to the value of £90. If postage is over £90, your authorisation will be requested. When paying by PayPal, please also include card details so that return postage can be taken.

TOTAL £

8. PAYMENT METHOD

CHEQUE

Please make cheques payable to The Royal Photographic Society

PAYPAL

Please pay distinctions@rps.org. In the message box please type your name then ARPS followed by your assessment date.  
E.g. Jo Bloggs ARPS DD/MM/YY

CARD

Visa | Mastercard | Maestro

Expiry Date (MMYY)

Overseas applicants are requested to make payment in sterling

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PLEASE RETURN THIS FORM TO:  
Email: distinctions@rps.org