

## Minutes – RPS CG meeting 2023-02-09

Present : Alan C, Adrian H, Sean G, Steff H, Suzi D, Patricia R, Paul A, Tom O, Christine P, Tim H (reporting), Patrick Foster by invitation

Apologies Duncan U

	Action/comment	Who	By When
<b>Previous minutes</b>	<p>Approved as accurate</p> <p>It was noted that Kate Constance ( Volunteers Manager) has left RPS</p> <p>( since the meeting TH has received an email from Laura Gardner, Volunteer and Membership Coordinator fyi. ) <a href="mailto:laura@rps.org">laura@rps.org</a> Tel 01173164476</p>		
<p><b>Matters Arising</b></p> <p><b>April A/D</b> 0426/3</p>	<p><b>Bursary</b></p> <p>AH has circulated documentation and incorporated suggestions. The Bursary is live on the website, and he is trying to get the offer onto online education forums. A Broadcast is needed to go to RPS members. SG will provide text for TH to send out. Publicity is now required. The Bursary will be included in the next edition of Concept. Enquiries to SG / PA using RPS email address.</p> <p>SG has since sent a note to Simon Hill asking for his guidance on getting more publicity on the bursary project in the RPS Journal and on the homepage of rps.org.</p> <p>A sub-team to review applications was agreed SG/AH/AC/TO/PF</p>		

	<p><b>Finances</b></p> <p>AC reported that ongoing CRM issues meant that SIG income is missing from June 2022. Total income should be £7627, but is reported as only £5183 so there is a shortfall in SIG accounts of £2443. Expenditure is £8585 but this includes a carry forward expenditure from the previous year of £3986.24 due to issues with handover from the previous treasurer. £959 is the estimated actual yearly loss, with a balance of £586</p> <p>AC pointed out that legally RPS owns the subscription monies, but the income should be passed to SIGs accounts for management. This situation also applies to other SIGs, eg Landscape and Visual Arts. AC will continue to chase reconciliation with Bristol including the new CEO.</p>		
	<p><b>Foxton Meeting</b></p> <p>PA met Hannah, the catering manager at the Golf Club. She has given PA a long menu to choose from. PA will pass it on for comment. PA saw the dining room, nicely set out for a WI meeting of 20+, but capable of seating up to 120 - plenty of flexibility. The large bar is immediately next door. PA will send photos. We have to confirm numbers and dietary requirements by 5 May. No deposit has been asked for. A projection screen is available if we want it. Plenty of car parking space. So it looks like the dinner element of the weekend is safe enough for the moment.</p> <p>Since the meeting, the organising committee has discussed widening the event to all RPS members and non members after March to boost interest.</p> <p>The web article to be included in Concept. We presently have only 5 for the event, 4 for the dinner. We have posted on Facebook and Instagram but clearly need to repeat this on these channels and others plus get something featured on the homepage of rps.org and in the main RPS Journal..</p>		

	<p><b>AGM / 2023 Committee</b></p> <p>All existing committee offered to continue next year, with elections for officers and the rest of the committee co-opted.</p> <p>Two broadcasts asking for volunteer help have resulted in two approaches to TH – Patrick Foster who was invited to this meeting, and Robert Herringshaw who may be able to help in the future. PF offered to help with Social Media and he was thanked for that which will be confirmed at AGM on 25 March 10.00.</p> <p>Topic: RPS Contemporary Special Interest Group AGM Time: Mar 25, 2023 10:00 AM London</p> <p>Join Zoom Meeting <a href="https://us02web.zoom.us/j/82283340144?pwd=cHIWdkhGZ0daSjJCN1VvaEs1b1hSdz09">https://us02web.zoom.us/j/82283340144?pwd=cHIWdkhGZ0daSjJCN1VvaEs1b1hSdz09</a></p> <p>Meeting ID: 822 8334 0144 Passcode: 761155</p> <p>The SIG is still in need of a Chair and Events Secretary. Further broadcasts and Social Media adverts need to be placed.</p>	TH	
	<p><b>Publications</b></p> <p>PA noted that International members may not be receiving the Journal due to disruptions in International postal services. The pdf version will be added to the website earlier to mitigate this situation, brought forward from the normal last day of the month. A broadcast and SM post will be sent out to explain the situation to International members (done 10/02/2023) , pointing out that the Journal may be delayed. Also include in Concept. No updated membership list has been received from Bristol since November 2022 despite requests.</p> <p>Christine P was thanked for updating the format and layout of CONCEPT. A bumper issue is planned.</p>		

	<p>For payment of printing invoices, Christine P needs to be put on the invoice instead of Brian Steptoe. Invoices should be on the RPS c/o CP. AC will progress with BS / the printer.</p>		
	<p><b>Future Meetings</b>  AGM Saturday 25 March 10.00</p> <p>Committee meetings on rotating M/Tu/Wed/Thu every two months, second week.</p> <p>Monday 17th April 19.00  Tuesday 6th June 19.00  Wednesday 9th August 19.00  Thursday 12th October 19.00  Monday 11th December 19.00</p>		
	<p><b>AOB</b></p> <p>A speaker is booked for April but none after that except for the Foxton Meeting</p>		