

# **DIGITAL IMAGING SIG AGM DAY**

## **28 FEBRUARY 2021**

### **Agenda**

- 10.00                      Annual General Meeting**
- Welcome and Apologies*
- Minutes of the AGM 2020*
- Matters arising from the last AGM*
- Report from the Chair*
- Financial Report*
- Zoom Sub-Group Report*
- Members' Q & A*
- Election / confirmation of the Committee*
- 
- 10.45                      RPS Governance Update**
- 
- 11.00                      Print Exhibition Selection**
- 
- 12.15                      Break**
- 
- 12.30                      Keynote Presentation: 'In My Head' by Janet Haines**

## Chair Report Digital Imaging 2021

This past year has seen a change in the way that Digital Imaging has functioned.

In previous years, most of the activities have been organised and run by the DI Centres, with the central committee running the Group Print and Projected Image competitions and their catalogues, organising the Print Exhibitions, and editing and publishing DIG News, DIGIT and Accolade.

This year the Centres have been prevented from running their face to face activities due to the Covid-19 virus.

As the Centres ceased and cancelled their face to face activities, the central Digital Imaging committee picked up the baton and started to run presentations using Zoom. Gradually the Centres have started to build on the learnings from the central teams experience with running online meetings and have started to organise and run their own meetings utilising the centrally provided Zoom team and licence or other available licences.

The impact on Digital Imaging has been huge. We are now regularly in touch with Digital Imaging members across the globe and across the whole of the United Kingdom. We have reversed the decline in our membership and our membership now stands at an all time high.

The work of the Zoom sub-group or 'Big DIG' as it is now known is detailed in its own report which follows.

I would like to thank all the committee for their outstanding work over the last year especially given the difficult circumstances that we have all had to cope with. This has been a team effort from the committee who have given a lot of their time and energy over the last year.

Chas Hockin, and Sue Tatton, stood down during the year. Greg Dunn and Barrie Brown are stepping down from the committee at this AGM.

We have had several new volunteers come forward to help the committee and we have added more roles to the committee to deal with the increased workload that the committee has undertaken this year.

I would also like to thank our Centre volunteers for their efforts and innovations this year. It is well worth continuing to look at the web pages for all the centres not just your local centre to see what is on.

Thanks to Mark Gillet who is standing down as DIG Eastern Centre Organiser. Thanks also to Thames Valley Centre, who have now re-located to Thames Valley Region for their previous work running as a DIG Centre.

DIG News has been regularly published each month. Four editions of DIGIT and one version of Accolade have been produced. Contributions to all of our publications are always welcome.



We have also managed to run both our Projected Image and Print Competitions this year but unfortunately the travelling Print Exhibition did not happen. Catalogues for the Projected Image and Print Competitions have also been produced.



## AGM Finance Report 28<sup>th</sup> February 2021

### **Income**

2017 £23,073    2018 £21,714    2019 £24,429.04    2020 £28,539.27

Membership subscriptions increased in 2020 by £860 which equates to +3.8%  
We have seen an increase in digital only membership numbers for the second half of the year, mostly likely due to the popularity of the Zoom webinars.

Hopefully we can encourage even more new members going forward.

The postage income relates to monies paid by members for the return of their prints from the print selection at the 2020 AGM.

And finally we received £333.24 for VAT we were able to claim.

### **Expenditure**

Digit magazine and the PDI catalogue printing costs remain our highest expenditure. This year the figures are higher than normal as we paid for two issues from 2019 due to late invoicing - £6,887.19

We also paid for the DIG PDI 2019 catalogue in this year - £1,983 for the same reason.

So a total of £8,870.19 extra carried over from 2019

This year we are up to date on the invoices from our printers so will only be paying for 4 DIGIT magazines in 2021

In 2020 the Digit magazine printing costs actually dropped by about £1,000 and the catalogues by about £500

Committee expenses fell by 37% (£2,077) from 2019

### **Competitions**

The DPI competition expenses were down on 2019 by 81% - this was due to Covid-19 as the PDI event was held online. The print competition costs were down by 31%

Overall our actual expenditure for the year was up by 31.5% from 2019 or £8,181 and exceeded our income by £5,648

At first glance it appears we spent about 20% more than we earned in 2020 but as you can see if we take out the costs from 2019 we actually earned 11.3% more than we spent. By taking out the printing costs from 2019 we spent £689 less in 2020 than 2019 in terms of the yearly costs for running the DIG.

A new significant cost this year has been Zoom. This year we have spent £5,467 on Zoom licence fees, presenters and commission on ticket sales to Eventbrite.

We have sold £3,935 of event tickets.

The Zoom expenses include a webinar licence to the end of August 2021, if you take out the cost of the webinar licence pro-rata for 2021 then we have pretty much broken even on the cost of holding Zoom events.

### Centres

Safe to say that Covid-19 significantly curtailed our regional centre activity during 2020

We had 7 active Centres at the start of 2020, some held face to face events before the lockdowns started, since then a number of centres have held events on-line, some using their own facilities and more recently making use of the DIG Zoom licence. The active centres have all been trying their best in supporting their membership. The plus side for holding them online is that the centres have reached a wider audience than their geographical locations would normally permit.

Last year we had all been asked by HQ to reduce our bank balances. As you can see the DIG main account has been reduced, most centres have balances that are largely flat over the year.

We hope 2021 will be another active and successful year for all our Centres and for the benefit of all our members either on-line or when we are allowed, holding live meetings again.

Any Questions?

Can I propose that the accounts be approved and adopted?

**THE ROYAL PHOTOGRAPHIC SOCIETY  
DIGITAL IMAGING GROUP  
AS AT 31/12/2020**

## INCOME

[illegible]

## EXPENDITURE

<b>DIGIT magazine costs</b>	
Printing & Distribution	£ 19,231.13
Postage & Stationery	£ 219.53
DPI Catalogue Printing	£ 3,467.92
Print Catalogue Printing	£ 1,484.92
<b>Misc</b>	£ 54.48
<b>Committee Expenses</b>	
Accommodation	£ 918.85
Travel & Subsistence	£ 2,066.47
Postage & Stationery	£ 158.34
Room Hire	£ 100.00
Software	£ 300.49
AGM Speaker fee	£ 200.00
Zoom licence	£ 3,620.66
Zoom Presenters	£ 1,248.85
Eventbrite Fees	£ 598.14
<b>DPI Competition</b>	
Medals & Ribbons	£ 98.69
<b>Print Exhibition</b>	
Print Exhibition Boxes	£ 128.00
Print Exhibition Postage	£ 158.82
Print Exhibition Medals & Ribbons	£ 25.95
Print Exhibition Printing & Stationery	£ 120.00
Room Hire	£ -
Software refunds	-£ 508.65
<b>Miscellaneous expenditure</b>	
Pull up banners	£ 195.00
WEX ouchers for DIG promotion	£ 300.00
	<b>£ 34,187.59</b>

	2017	2018	2019	2020
Bank Balance b/f	£ 24,200.37	£ 20,642.96	£ 21,249.04	£ 19,894.87
Income	£ 33,533.70	£ 23,365.54	£ 24,429.48	£ 28,539.27
<b>Total</b>	<b>£ 57,734.07</b>	<b>£ 44,008.50</b>	<b>£ 45,678.52</b>	<b>£ 48,434.14</b>
Expenditure	£ 37,091.11	£ 22,759.46	£ 26,006.43	£ 34,187.59
<b>Final Bank Balance</b>	<b>£ 20,642.96</b>	<b>£ 21,249.04</b>	£ 19,672.09	£ 14,246.55
Income against Expenditure for year	<b>-£ 3,557.41</b>	<b>£ 606.08</b>	<b>-£ 1,576.95</b>	<b>-£ 5,648.32</b>
Balance comprises:				
DIG RPS Account	£ 20,642.96	£ 21,249.04	£ 19,620.89	£ 13,827.85
Uncleared payments	£ -	£ -	<b>-£ 448.02</b>	
Uncleared receipts - Y&NE			£ 722.00	£ 418.70
Yr end Balance	<b>£ 20,642.96</b>	<b>£ 21,249.04</b>	£ 19,894.87	£ 14,246.55

**Trevor Pogson LRPS**  
**Hon. Treasurer**  
**Digital Imaging Group**  
**The Royal Photographic Society**

**THE ROYAL PHOTOGRAPHIC SOCIETY OF GREAT BRITAIN**  
**1 JANUARY - 31 DECEMBER 2020**  
**DIGITAL IMAGING GROUP CENTRE'S ACCOUNTS YR 2020**

	Eastern	Southern	Thames Va	Western	Scotland	North W.	Sth East	Yorks & NE	Totals
<b>NET INCOME</b>									
Events	£318.00	£344.00	£1,598.42	£412.55		£119.46	£1,373.00	£234.00	£4,399.43
Donations	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Publications	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Raffle	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
VAT	£0.00	£0.00	£7.56	£0.00		£0.27	£0.00	£0.00	£7.83
Grants Received	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>	<b>£318.00</b>	<b>£344.00</b>	<b>£1,605.98</b>	<b>£412.55</b>	<b>£0.00</b>	<b>£119.73</b>	<b>£1,373.00</b>	<b>£234.00</b>	<b>£4,407.26</b>
<b>EXPENDITURE</b>									
Events	£0.00	£386.00	£1,055.50	£327.14		£422.00	£1,252.30	£247.20	£3,690.14
Administration	£0.00	£0.00	£324.18	£0.00		£0.00	£0.00	£0.00	£324.18
Advertising	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
VAT	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Repayment of Grant	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Equipment	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
<b>Total Expenditure</b>	<b>£0.00</b>	<b>£386.00</b>	<b>£1,379.68</b>	<b>£327.14</b>	<b>£0.00</b>	<b>£422.00</b>	<b>£1,252.30</b>	<b>£247.20</b>	<b>£4,014.32</b>
<b>Net Surplus/Deficit</b>	<b>£318.00</b>	<b>-£42.00</b>	<b>£226.30</b>	<b>£85.41</b>	<b>£0.00</b>	<b>-£302.27</b>	<b>£120.70</b>	<b>-£13.20</b>	<b>£392.94</b>
<b>Opening Bank Balance - 1/1/20</b>	<b>£1,077.81</b>	<b>£3,099.26</b>	<b>£3,780.16</b>	<b>£2,347.03</b>	<b>£0.00</b>	<b>£1,967.69</b>	<b>£2,879.60</b>	<b>£0.00</b>	<b>£15,151.55</b>
Cash float		£50.00	£50.00			£105.22	£241.37	£222.78	£669.37
Uncleared payments	£0.00	£0.00	-£30.00	£0.00		£0.00	£0.00		-£30.00
<b>Closing Bank balance - 31/12/20</b>	<b>£1,395.81</b>	<b>£3,057.26</b>	<b>£4,036.46</b>	<b>£2,432.44</b>	<b>£0.00</b>	<b>£1,665.15</b>	<b>£3,000.30</b>	<b>£209.58</b>	<b>£15,797.00</b>
<b>Revised Bank balance inc. cash float</b>	<b>£1,395.81</b>	<b>£3,107.26</b>	<b>£4,056.46</b>	<b>£2,432.44</b>	<b>£0.00</b>	<b>£1,770.37</b>	<b>£3,241.67</b>	<b>£432.36</b>	<b>£16,436.37</b>

## DIGITAL IMAGING ZOOM SUB-GROUP: THE FIRST “YEAR”

### Executive summary

The Zoom Sub-Group was formed as the result of a discussion on Membership & Recruitment at the Digital Imaging Committee Meeting of 20 March 2020:

Deborah Loth and Rex Waygood pitched ideas to ramp up our video presence, particularly opportune in the current climate where members are isolating at home. After several ideas were debated, Ian Race asked for a sub-group to take the ideas forward and work up a short proposal for the project. Jeff Hargreaves agreed to chair the group supported by CH, RW and DL. *[IR Ian Race, JH Jeff Hargreaves, CH Chas Hockin, RW Rex Waygood, DL Deborah Loth]*

Ten months later, its programme of online streaming events has proved to be one of the best recruitment exercises DI has ever run. Membership numbers have passed 1,700, and at no monetary cost to the SIG. Post-event surveys have indicated a high level of satisfaction with the programme.

### The programme

The Sub-Group attempted to stage events at a time convenient to as many global time zones as possible and settled on Saturdays at 16.00. Other programming considerations included an attempt to maintain a balanced programme covering both technical and inspirational topics. Events are free for Digital Imaging members, with a small charge for others. Those who register are invited to participate in a survey after each event. The Sub-Group staged its first event on the 25 April, and the first four events were run on a two-week interval, after which the programme dropped back to a 3-week interval.

25 Apr 2020	–	John Gravett
9 May 2020	–	Alyn Wallace
23 May 2020	–	Chloe Dewe Mathews (w/Documentary)
6 Jun 2020	–	Paul Gallagher
27 Jun 2020	–	Steve Gosling (w/SE Centre & Creative Eye)
18 Jul 2020	–	Jane Lazenby
8 Aug 2020	–	Guy Edwardes
26 Sep 2020	–	Brooks Jensen
17 Oct 2020	–	Brenda Tharp
19 Dec 2020	–	Paul Gallagher 2
9 Jan 2021	–	Nat Coalson (w/SE Centre & Creative Eye)
30 Jan 2021	–	Jane Lazenby 2

20 Feb 2021	–	David Clapp
13 Mar 2021	–	Sean Bagshaw

In addition to its own programme, the Sub-Group is now providing facilities and support for online events by Centres:

5 Sep 2020	–	Tony Worobiec (Southern Centre)
6 Sep 2020	–	Tesni Ward (NW Centre)
18 Oct 2020	–	Di Wilkins (Western Centre)
25 Oct 2020	–	Glenys Garnett (NW Centre)
5 Dec 2020	–	Kevin Maskell (Southern Centre)
13 Dec 2021	–	Mike McNamee (NW Centre)
31 Jan 2021	–	Ralph Snook (Western Centre)
6 Feb 2021	–	Robert Canis (SE Centre + Nature SIG)
7 Feb 2021	–	David Keep (NW Centre)
12 Feb 2021	–	Joe Houghton (SE Centre)
12 Feb 2021	–	Joe Houghton (SE Centre)
27 Mar 2021	–	Hans Strand (SE Centre + SE Region)

These also reduce the workload for the Sub-Group, now nicknamed “Big DIG” by the SE Centre. That work reduction is much appreciated by “Big DIG”.

### Participation

Total registrations by country up to 15 January 2021 (Just before Jane Lazenby 2):

<b>Total</b>	<b>8546</b>
United Kingdom	8088
United States	118
Netherlands	56
Ireland	51
France	42
Hong Kong	32
Australia	29
India	27
Belgium	19
Germany	15
Canada	14
Madagascar	14
Sri Lanka	8
Brazil	7
Italy	6
Switzerland	3
Gibraltar	2
New Zealand	2
South Africa	2
Argentina	1
China	1

Czech Rep.	1
Isle of Man	1
Japan	1
Mauritius	1
Mexico	1
Monaco	1
Poland	1
Tunisia	1
United Arab Emirates	1

Types of tickets registered (as of 15 Jan 2021):

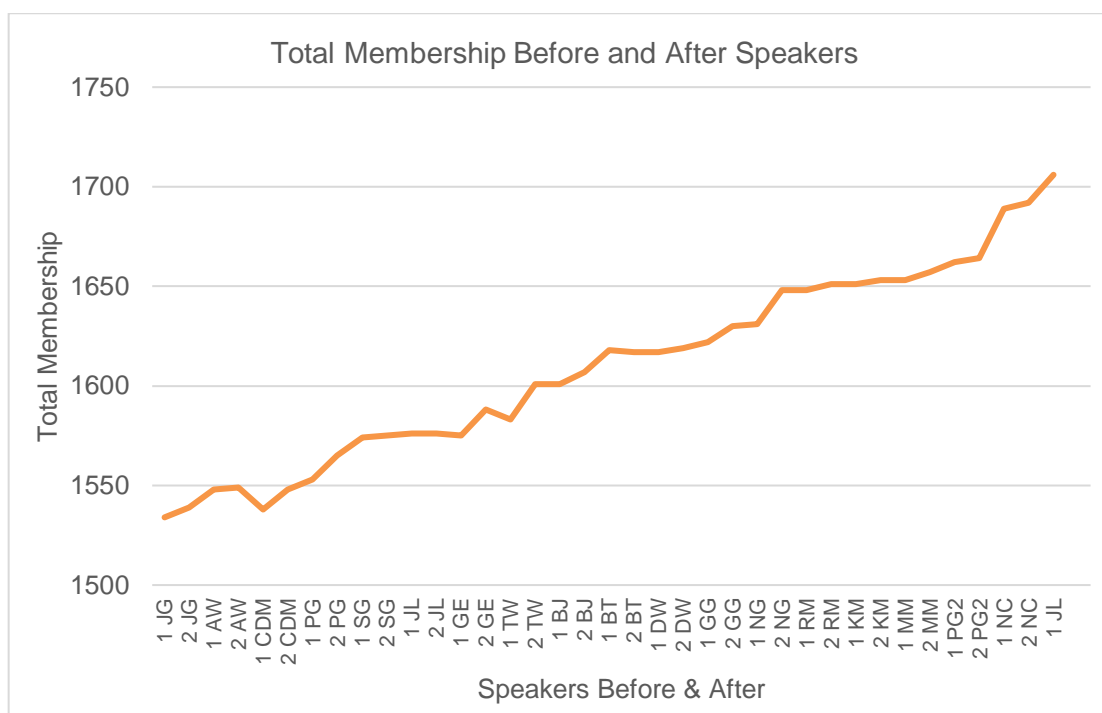
	Overall
SIGAndRegionOrChapter	7678
Concession	328
Member	1319
NonMember	1099

\*Concession tickets were free tickets for event partners' members: Documentary Group for the Chloe Dewe Mathews talk and Creative Eye for SE Centre's Steve Gosling talk and Nat Coalson. Ralph Canis is a scheduled SE Centre event with Nature.

## Recruitment

The following chart shows the relationship between membership numbers and individual speakers' events.

Note: At month end those leaving are removed from HQ membership numbers.



## Finances

The Sub-Group monitors event performance daily and is aiming at overall “break even”, where some events may make a profit and some a loss. If a profit is made then the intention is to invest in more expensive speakers.

## Production

Initially, Sub-Group events were run with Zoom Meeting at first using a 500-person license and later a 1000-person license. We used the RPS website to handle ‘ticketing’ – registration and payment for an event – and then the RPS Outlook system to communication with and send Zoom links to attendees. This entailed bulk emailing upwards of 700 people using the Bcc field in an Outlook email message several times per event.

Due to the work required to use the RPS ticketing system, and then its failure during a crucial week, the decision was taken to move to Eventbrite for ticketing. This had an impact on ticket revenue as Eventbrite charged an overhead.

The change to Eventbrite has required us to collect data for the RPS and ensure that it is valid for DI members to support RPS’s compliance with HMRC reporting requirements for registered charities. The first event to test this fully was Brooks Jensen (26 Sep 2020). This was arranged after a conversation with Evan Dawson and Alan Hitch.

It was apparent that the use of Eventbrite was causing additional work for HQ staff and then we experienced a bug where Eventbrite cancelled the meeting immediately

we opened the webinar. This resulted in us taking the decision to return to the RPS ticketing system. The RPS ticketing system is basically incompatible with webinars and therefore we have to use a work around which results in more volunteer work and risk of error.

A further decision was made to transfer from Zoom Meeting to Zoom Webinar, which is more expensive but provides audience management advantages thereby reducing volunteer workload.

### **The future**

At the moment, we (Big DIG) plan to continue staging an online event every three weeks.

Barrie Brown has worked with Centres to encourage them to use our resources to run their own events. So far South East, Southern, North West and Western have chosen to run online events. These events are feeding into our programme and will eventually reduce our workload. Currently we supply the help the Centre requires to ensure the event runs well. Outside of our programme, the Eastern Centre has events in collaboration with the East Anglia Region. Yorkshire & NE Centre runs its own events using a license borrowed from a local camera club.

The Zoom Sub-Group has lost members: Chas Hockin, Jeff Hargreaves and Avril Christensen have stepped down. Many thanks to Jeff for his sterling work in finding speakers and being our front man. Welcome to Neill Taylor, Trevor Pogson and Paul Evans who have joined us.

Rex Waygood  
Zoom Sub-Group  
17 Jan 2021



## ANNUAL GENERAL MEETING 2020 MINUTES

**Date/venue:** Sunday 23<sup>rd</sup> February 2020: Smethwick Photographic Society, Oldbury, West Midlands

**Called to order:** 10.30 hrs.

### Welcome

Chair, Janet Haines, welcomed the committee, members present (n=70), members participating via live video feed (n=12) and special guests Susan Brown FRPS, Caroline Colegate ARPS, Barry Senior HonFRPS and RPS President Alan Hodgson FRPS.

### 1. Apologies for absence

Sue Hutton, Janice Payne

### 2. Adoption of 2019 AGM minutes

**Proposed:** Marilyn Taylor - **Seconded:** Dennis Knowles - **Approved:** Unanimous (show of hands)

### 3. Matters arising

There were no matters arising from the AGM 2019

### 4. Chair's Report

Overview of membership as of January 2020. A total of 1,373 members were full DIG Group members and an additional 188 were registered with DIO (DIG on-line); this is a small drop of 18 members compared to 2019.

#### • Regional Centres

There are seven active regional centres and many of these have welcomed new volunteers. Janet expressed sadness at the closure of DIG Scotland. Despite a massive effort by the volunteer team, geographical issues lead to an unsustainable drop-off in membership.

#### • Committee

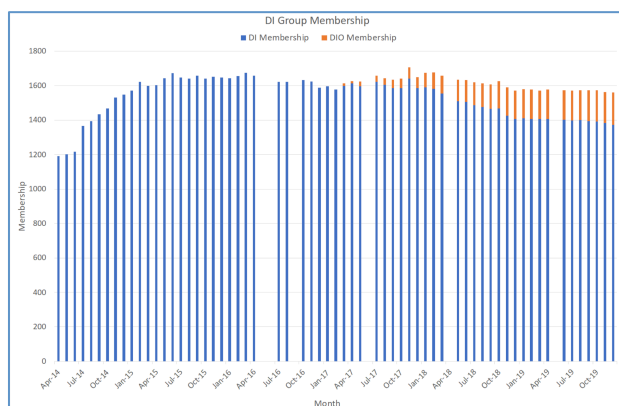
Janet thanked the committee for their continued teamwork. Each member has their own area of responsibility and they get together regularly (usual via video conference) to update forecasts, plan activities and explore innovations and ideas. Likewise, Janet thanked the DIG Regional Centre volunteers without whom the DIG Centres could not function.

#### • Magazines

Janet praised the publications produced by Gary Beaton (Editor) and Barrie Brown (Assistant Editor), thanking them for producing four magazines, two competition catalogues (Editor Greg Dunn) each year and to Chas Hockin for maintaining the entire DIGIT library online – much appreciated by members.

#### • DIG Accolade

Dennis Knowles and Holly Stranks put another well-received publication in DIG Accolade. Janet thanked them for publishing up to three issues per year, depending on how many members gain their Distinctions.



- *Competitions*

Both print and projected image (PI) exhibitions continue to be well supported with similar entries to previous years. The PI competition had three categories this year and a higher acceptance rate of 30%. The travelling print exhibition visited three locations in 2019. Janet thanked the organisers Sue Totham and Ian Thompson, with a special thanks to Ian for putting together our own submission and selections system, saving DIG money.

- *Other areas*

Unfortunately some initiatives have been less successful. The 'Recruit and Win' proposal, where existing members introduce another and both go into a draw for a prize, was not well supported. Also the 'Youth Project', set up to investigate how to reach out to a wider demographic, resolved that, at this point time, it is not a valid proposal. Finally, not all PI images were listed in the catalogue and this will be addressed going forward.

### **Summary**

In parting, Janet expressed sadness that the RPS no longer offered a one-year special interest group membership, free of charge, to new RPS members – this was a step back in her opinion and might, in some part, account for the drop in new members.

## **5. Treasurer's Report**

Trevor Pogson, who was co-opted to the committee in November 2019, presented the accounts (see attached). There is currently a healthy balance on the books and this would be reduced over time in line with a request from Head Office (Appendix 1 & 2). Trevor pointed out that sufficient funds would be retained to cover the forward running of the DIG Group and with an eye on trends in membership numbers. The 3-year rolling plan, inherited by Trevor, was summarised; he will be working on this over the coming year.

In summarising the year, Trevor recommended a modest increase in DIG membership fees to £18 and DIG On-line to £9 per annum. The only difference in the two memberships is that DIG members get six printed magazines per year, DIO members reading everything online.

- *Acceptance of accounts*

**Proposed:** Malcolm Blackburn - **Seconded:** Guy Davis - **Approved:** Unanimous (show of hands)

- *Increase membership fees to DIG £18 and DIO £9*

**Proposed:** Barry Brown - **Seconded:** Ian Thompson - **Approved:** Unanimous (show of hands)

## **6. Constitution**

The Chair reprised the proposed amendments to the DIG Group Constitution. While the context of the Constitution is unchanged, the wording and terminology has been updated, in particular, the replacement of the term 'the Society' with the acronym RPS.

**Proposed:** Normal Wiles - **Seconded:** Marilyn Taylor - **Approved:** Unanimous (show of hands)

## **7. Election of Officers**

Members standing for election – vote in *en bloc*:

- Chair: Ian Race
- Honorary Secretary: Lyn Phillips
- Treasurer: Trevor Pogson

**Proposed:** Paula Davis - **Seconded:** Carol Wilde - **Approved:** Unanimous (show of hands)

## 8. *Election of Committee*

Members standing for election – vote in *en bloc*:

- Rex Waygood
- Chas Hockin
- Deborah Loth
- Barrie Brown
- Ian Thompson
- Dennis Knowles
- Jeff Hargreaves

**Proposed:** Sheila Haycox - **Seconded:** Simon Street - **Approved:** Unanimous (show of hands)

Co-opted to the committee: DIGIT Editor - Gary Beaton; Exhibitions - Sue Totham; Catalogue Editor - Greg Dunn; Accolade - Holly Stranks.

## 9. *Any other business*

None

## 10. *Date of next AGM – 21<sup>st</sup> February 2021*

---

Main business was completed at 11.10 hrs.

---

## 11. *Recruit and Win*

The 'lucky draw' prize of £300 WEX vouchers was awarded to Win Worley.

## 12. *Address from incoming Chair*

Ian Race addressed members and gave a brief overview of the direction he would like to take the DIG Group; he plans to continue to support of areas that are successful and address some of the challenges. Existing publications will continue, as will the current competition programme. Ian hopes to further develop the use of video to support centres, add value to members and generally promote the DIG Group activities. He will also be actively looking for other opportunities to add value within both the RPS and DIG.

## 13. *Address by Alan Hodgson, President of the RPS*

Alan briefly introduced himself and invited any member to approach him during the day; he is open to all ideas and suggestions and looks forward to working with the DIG Group going forward. Alan also took this opportunity, alongside Ian Race, to thank Janet for her years of work as Chair of the DIG Group and presented her with a long service award. Alan also presented volunteer service awards to Rex Waygood, Chas Hockin and Barry Senior, the latter having served 26 years at his regional centre and DIG Group.

Finally, Alan presented, departing Chair, Janet Haines with a long service award and Chas Hockin followed up presenting Janet with gifts of wine, chocolate and a 'track day' on behalf of the members.

---

Meeting concluded at 11.25 hrs.

---

*Minutes prepared by:* Lyn Phillips incoming Hon. Sec. from notes provided by Ian Race.  
*Date:* 1<sup>st</sup> March 2020

---

## Appendix 1: Main Accounts

THE ROYAL PHOTOGRAPHIC SOCIETY							
DIGITAL IMAGING GROUP							
AS AT 31/12/2019							
INCOME			EXPENDITURE				
Members Subscriptions	£	22,450.97		Misc	£	39.48	
				DIGIT magazine costs			
Life Members	£	768.00		Printing & Distribution	£	13,307.19	
				Postage & Stationery	£	90.31	
Publication Sales (Accolade)	£	82.00		DPI Catalogue Printing	£	3,716.00	
				Accolade Printing	£	1,668.00	
DI Scotland closing funds	£	551.17					
				Committee Expenses			
				Accommodation	£	1,494.63	
				Travel & Subsistence	£	3,381.98	
				Postage & Stationery	£	158.34	
				Room Hire	£	105.00	
				Software	£	481.81	
				AGM Speaker fee	£	200.00	
				DPI Competition			
				Medals & Ribbons	£	67.50	
				IT & Website	£	228.75	
				Accommodation	£	64.60	
				Travel & Parking	£	223.35	
				Food & Drink	£	156.12	
				Print Exhibition			
Print Exhibition				Print Exhibition Posters	£	31.79	
Postage Income for return of Prints	£	352.66		Print Exhibition Postage	£	290.64	
				Print Exhibition Medals & Ribbons	£	21.60	
				Print Exhibition Printing & Stationery	£	79.34	
				Room Hire	£	200.00	
VAT refund	£	224.68					
Total	£	24,429.48			£	26,006.43	
			2016	2017	2018	2019	
	Bank Balance b/f	£	24,477.46	£	24,200.37	£	21,249.04
	Income	£	25,242.27	£	33,533.70	£	24,429.48
	Total	£	49,719.73	£	57,734.07	£	44,008.50
	Expenditure	£	25,519.36	£	37,091.11	£	22,759.46
	Final Bank Balance	£	24,200.37	£	20,642.96	£	21,249.04
	Income against Expenditure for year	-£	277.09	-£	3,557.41	£	606.08
	Balance comprises:						
	DIG RPS Account	£	24,200.37	£	20,642.96	£	21,249.04
	Uncleared payments	£	-	£	-	£	-
	Uncleared receipts - Y&NE						
	Yr end Balance	£	24,200.37	£	20,642.96	£	21,249.04
Trevor Pogson LRPS, Hon. Treasurer, Digital Imaging Group, The Royal Photographic Society							

## Appendix 2: Regional Centre Accounts

THE ROYAL PHOTOGRAPHIC SOCIETY OF GREAT BRITAIN									
1 JANUARY - 31 DECEMBER 2019									
DIGITAL IMAGING GROUP CENTRE'S ACCOUNTS YR 2019									
	Eastern	Southern	Thames Val	Western	Scotland	North W.	Sth East	Yorks & NE	Totals
<b>NET INCOME</b>									
Events	£972.65	£2,740.00	£4,142.50	£1,561.50		£1,577.37	£3,756.00	£868.00	£15,618.02
Donations	£0.00	£53.50	£10.00	£0.00		£0.00	£75.90	£0.00	£139.40
Publications	£0.00	£16.00	£0.00	£0.00		£0.00	£28.20	£0.00	£44.20
Raffle	£0.00	£0.00	£986.30	£0.00		£0.00	£1,547.30	£0.00	£2,533.60
VAT	£0.00	£0.00	£324.57	£0.00		£0.27	£5.42	£0.00	£330.26
Grants Received	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>	<b>£972.65</b>	<b>£2,809.50</b>	<b>£5,463.37</b>	<b>£1,561.50</b>	<b>£0.00</b>	<b>£1,577.64</b>	<b>£5,412.82</b>	<b>£868.00</b>	<b>£17,797.48</b>
<b>EXPENDITURE</b>									
Events	£877.66	£2,519.39	£4,527.62	£1,282.56		£1,106.70	£4,568.19	£645.22	£15,527.34
Administration	£0.00	£546.00	£392.50	£0.00		£81.00	£110.89	£0.00	£1,130.39
Advertising	£0.00	£0.00	£47.99	£0.00		£0.00	£0.00	£0.00	£47.99
VAT	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Repayment of Grant	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Equipment	£0.00	£0.00	£3,494.19	£0.00		£15.00	£0.00	£0.00	£3,509.19
<b>Total Expenditure</b>	<b>£877.66</b>	<b>£3,065.39</b>	<b>£8,462.30</b>	<b>£1,282.56</b>	<b>£0.00</b>	<b>£1,202.70</b>	<b>£4,679.08</b>	<b>£645.22</b>	<b>£19,569.69</b>
<b>Net Surplus/Deficit</b>	<b>£94.99</b>	<b>-£255.89</b>	<b>-£2,998.93</b>	<b>£278.94</b>	<b>£0.00</b>	<b>£374.94</b>	<b>£733.74</b>	<b>£222.78</b>	<b>-£1,772.21</b>
<b>Opening Bank Balance</b>	<b>£982.82</b>	<b>£3,405.15</b>	<b>£6,779.09</b>	<b>£2,068.09</b>	<b>£551.17</b>	<b>£1,697.97</b>	<b>£2,330.23</b>	<b>£0.00</b>	<b>£17,814.52</b>
Cash float							£57.00		£57.00
+Surplus/- Deficit	£94.99	-£255.89	-£2,998.93	£278.94		£374.94	£733.74	£222.78	-£1,549.43
Cash						-£105.22	-£241.37		-£346.59
<b>Closing Bank balance</b>	<b>£1,077.81</b>	<b>£3,149.26</b>	<b>£3,780.16</b>	<b>£2,347.03</b>	<b>£551.17</b>	<b>£1,967.69</b>	<b>£2,879.60</b>	<b>£222.78</b>	<b>£15,975.50</b>
<b>Revised Bank balance inc. cash float</b>	<b>£1,077.81</b>	<b>£3,149.26</b>	<b>£3,780.16</b>	<b>£2,347.03</b>	<b>£551.17</b>	<b>£1,967.69</b>	<b>£2,879.60</b>	<b>£222.78</b>	<b>£15,752.72</b>