

Covid 19 guidelines for events involving a meeting in person.

In the light of recent government guidance and leading industry practice the RPS Landscape Group has adopted the following updated guidelines for events involving meeting in person.

Event participants:

- Before attending one of our workshops or events please take a lateral flow test and do not attend if the result is positive.
- Unless you are medically exempt you are encouraged to be fully vaccinated (i.e. 2 vaccinations, plus a booster if applicable) to attend one of our events. If you are not fully vaccinated (for whatever reason) you must follow rigorous social distancing measures including:
 - maintaining a physical distance of at least 2m from other participants and the event leader whenever possible
 - wearing a face covering whenever it is not possible to maintain such a distance
 - following any other social distancing and infection prevention measures and advice issued by relevant public health authorities.
- You must not attend any event if you have symptoms of covid-19 or have had a positive covid test result within the last 14 days.
- The event leader may ask you to wear a face covering at certain times e.g. while indoors or while any tuition necessarily takes place in close proximity to the tutor or other participants. Unless you are medically exempt you must comply with the event leader's requests.
- Decisions regarding the implementation of these precautions will be those of the event leader, taking account both of current government guidance or regulations and, if this would lead to a more cautious approach, common sense. The event leader's decision will be final. If you are not willing to comply with any such instructions, please don't book a place.

You should take out insurance to cover cancellation in the event that you contract Covid-19 and are unable to attend.

Event leaders

In the light of the uncertainty about the risk posed by Omicron and other potential coronavirus variants, you are for the time being asked to adopt the following measures when running events on behalf of the RPS Landscape Group. Whilst there might be times when you feel that such measures are overly risk-averse, please remember that some of your participants may be immuno-compromised and/or unable to be vaccinated.

- Unless it is an essential part of your event, please avoid meeting, eating, or teaching indoors. Avoid going into cafés etc and arrange, instead, for participants to bring their own refreshments or to purchase from outdoor take-away catering outlets.

- If some or all of your event unavoidably takes place indoors, to the extent that it is within your control or influence, you must ensure that there is good ventilation.
- Whether indoors or outdoors, please maintain appropriate social distancing while teaching / demonstrating photographic techniques.
- Whether indoors or outdoors, please encourage participants to maintain appropriate social distancing from each other.
- You should ask participants to wear a face covering at times of higher transmission risk e.g. while indoors or while any tuition necessarily takes place in close proximity to participants (though this should be avoided if possible). Unless they are medically exempt, participants will be expected to comply with your(reasonable) requests.
- If any participant refuses or is unable to wear a face covering you may, at your discretion, ask them to sit or stand away from the rest of the group.

Reviewed by	Richard Ellis
Reason for issue	New policy
Date	5 December 2021