

The RPS Volunteering: Group Chair

About this role

Special Interest Groups provide RPS members the opportunity to focus in on particular areas of photography and imaging. The role of a Group Chair is to provide content and activities for the members in their group. This role is accompanied by an established group committee that supports the organisation of the group through event planning, newsletters and maintaining an up to date presence on the RPS website.

Each Group is run by a Group Chair, who is working with the committee to bring activities to its members. elected by the Group membership at an Annual General Meeting and ratified by the board of trustees.

Responsibilities include:

- Leading and managing activities across the Group in line with the Term of Reference for the RPS community
- Chairing Group committee meetings and Annual General Meetings, ensuring that accurate records are taken, and action points are followed up
- Representing the Group and the wider RPS to both members and non-members at a variety of Group events and meetings
- Acting as the friendly point of contact for all Group members
- Maintaining a current knowledge of, and implementing the RPS policies and guidelines
- Collaborating and communicating regularly with the RPS Regions and other Groups
- Preparing and submitting an Annual Report to HQ

Desired skills:

- Leading and inspiring a committee
- Excellent and clear communication skills
- Approachability and availability
- The ability to work well with others

What we offer

The opportunity to be part of an active volunteering community, meet new people that share the same passion. This role will give you encourage you to expand on your skills and experiences, while working with us to promote photography for everyone.

Flexible working is key, so many tasks can be performed according to personal availability. Our Volunteer Support Team will assist and guide you on your journey.

